

ROLAND PARK DRIVING SCHOOL, LLC  
711 West 40<sup>th</sup> Street, Suite 205, Baltimore, Maryland 21211  
410-467-RPDS, [rolandparkdrivingschool@gmail.com](mailto:rolandparkdrivingschool@gmail.com), [www.RPDS.net](http://www.RPDS.net)

### BEHIND THE WHEEL GENERAL POLICIES

You must have a current learner's permit before scheduling a driving lesson. You **MUST HAVE YOUR PERMIT WITH YOU** to drive. Unless there are special circumstances, you must complete all classes and all payments before driving.

Driving lessons are normally two (2) hours each. There are three (3) driving lessons (six hours total). Drive times are normally **10:30 AM, 1:00 PM, and 3:30 PM** seven days a week. Sometimes there are evening times at 5:30 PM or 6:00 PM. Very early drives can be arranged.

Within 10 miles we will pick you up and drop you off at home, school, or work. Between 10 and 15 miles, we decide the fee on a case-by-case basis. There is a charge of \$15 for distances 15 miles away, \$20 for 20 miles away, and \$25 for 25 miles away, each way.

If you are under 25 years of age, you must keep your learner's permit for 9 months. It is best to spread your driving throughout the 9 months. Please schedule during the school year. If you wait to schedule driving in the summer, there may be a longer waiting period. To schedule your drive time, email us at [rolandparkdrivingschool@gmail.com](mailto:rolandparkdrivingschool@gmail.com) or call us at 410-467-RPDS.

### **Schedule your last driving lesson before you schedule your MVA skills test.**

You will be graded on your driving. There are 22 areas of competency. You must receive an MVA score of 80% on the final hour or **WE CANNOT CERTIFY TO THE MVA THAT YOU CAN TAKE YOUR TEST**. If you score lower than 80%, you have to take additional hours (at additional expense) until we can certify your competency. Please work hard driving outside of school with your driving coach.

All parts of the program **must be completed within TWO years from the end of the CLASS** in which you enrolled, unless there are extenuating circumstances.

### BEHIND THE WHEEL CANCELLATION POLICY

We have a 24-hour cancellation policy for scheduled drives unless there is an emergency. If there is not an emergency and a drive is cancelled **without 24 hours notice**, there is a surcharge of **\$75** for the time and expenses of the employee who would have been working but for the cancellation. **PLEASE** email us or call your instructor directly **AS SOON AS YOU KNOW** you cannot make a drive time. For emails, mark the subject line **CANCELLATION**. There is never a charge if a drive is cancelled with more than 24-hour notice. **PLEASE** email us at [rolandparkdrivingschool@gmail.com](mailto:rolandparkdrivingschool@gmail.com) or call us at 410-467-RPDS. **THANKS**.

**ADDITIONAL SERVICES.** We do offer extra driving practice and accompaniment to the MVA for the skills test.

Student Signature \_\_\_\_\_ Driving School Official \_\_\_\_\_